

Dear Everyone,  
A huge and warm  
welcome to the  
Camrose Early Years  
Centre for Children  
and Families .

We are really pleased  
that you have chosen  
us as the Early Years  
Nursery Provider for  
your children and look  
forward to continuing  
our work with existing children and families  
as well as getting to know our new children  
and their families.



*Anette Whitehouse—Head of Centre*

## A Message from our Chair of Governors



My name is Becky Walker and I'm currently  
Chair of the Camrose Governing Body. I'm a  
local parent and used to go to Camrose  
when I was a child! (the Governing Body is  
accountable for the Early Years Centre). I  
am happy to be contacted by you for any  
further information that you might want.  
There are four seats for parents Governors,  
and as there are currently 3 parent Govern-  
ors, we are looking to recruit another par-  
ent. Please find attached a nomination  
form. You do not need any specific  
knowledge or experience, but you do need to  
have the interests of the Centre at heart  
and have the ability to be a 'critical friend' of the Centre. The oth-  
er members are staff and people from the local community. We  
are subject to two different Ofsted Inspection Frameworks; i.e.  
that for schools and that for early years. The Governors have a  
Code of Conduct to which they work.

*Becky Walker—Chair of Governors*

## Our Values

*The Governors are currently updating the values  
of the Early Years Centre and are keen to hear  
what you, the parents/carers, think our values  
should be. So far, our thinking has resulted in  
these statements:*

1. *Every child is unique and is born ready,  
able and eager to learn*
2. *Children's voices should be listened to  
and their views heard*
3. *Children should be encouraged to ex-  
plore their feelings and actions and  
learn how to behave in different situa-  
tions*
4. *Parents and their families are children's  
first and most important educators*
5. *Children, parents and their families  
should be empowered to be 'all they can  
be'*
6. *Children, parents and their families  
should be part of an inclusive communi-  
ty, where diversity is celebrated, and re-  
spect and tolerance promoted*
7. *The people who work for the Centre and  
live in its community are its greatest re-  
source*

*If you wish to add any of your sentiments to our  
charter, please see the display in the corridor.*

## Please could you...

It is such a good preparation for school to be able to get our chil-  
dren used to coming to nursery on time. During the busy drop-  
ping off and picking up periods in Toddlers and Nursery, you will  
see a staff member ensuring that all children are dropped off and  
collected safely. You will recognise them, because they have a  
bright yellow lanyard round their necks! If you are late, and the  
gate is no longer 'staffed', please hand your child over in person to  
a member of staff. Please always sign your child in and out. If  
your child is absent, do ring the centre, so that we know not to  
expect him or her. We can only hand your children over to the  
people that you have named in our records, so if those details  
change, please let us know.

## The Learning Environment & Senior Practitioners

The Camrose Early Years Centre is organised into  
three age groups, babies, toddlers and the 3-4s, led  
by senior practitioners.

Diane Berrie (babies), Diane Matthews & Kath Ber-  
ry (toddlers) and Angie Howes (3-4s). The quality of  
our provision is supported, monitored and further  
developed by Julie Harrison and Jo Domingo, who  
are both qualified teachers.

We also run Family Learning, so that parents and  
families can get involved in their children's learning  
and development.

## Come n talk....

We will be having a MacMillan coffee morning and afternoon on Wednesday 30<sup>th</sup> September 9.15– 10.30am and 1.00 – 2.15pm (in the hall). We thought that it would be a good opportunity to combine that with you being able to meet some of the Camrose team and discuss what we do and how we do it. You can of course also ask any questions that you may have about your children and about the Centre. We look forward to seeing you then. Please make or donate some cakes for this occasion. Thank you!



### Observing, tracking and planning

#### for the children's learning

When children join us, we look carefully at their learning and development, using the Government's Early Years Foundation Stage. We record what we see, and then we plan activities for the children that match their knowledge and skills, but also help to bring them on. We observe, record and track the children's development and their progress and share that information with you. For children, who are 2 years of age, the Government requires us to gain your views about your child's development and to share our information with you formally in writing. This is referred to as the child's 'progress check'.

### Special Educational Needs and Disabilities (SEND)

If at any time, we feel that your child would benefit from any additional help, we will discuss that with you first. We comply with national legislation and guidance as well as local procedures. The children may benefit from the advice and support of colleagues from other departments and organisations, such as speech and language therapist, the Portage service that works with children with additional needs and others. We will always seek your consent before we make contact with other professionals. Joy Hemingway is the Governor that takes the lead on SEND. We have two Special Educational Needs Coordinators (SENCOs), who are Julie Harrison, the Head of Nursery and Anette Whitehouse, Head of Centre. Our SEND policy is being reviewed at the present time and will be posted on our new Website, once it is ready.

### Would you like to Volunteer?

From time to time the Centre is lucky to have some absolutely wonderful volunteers, who are keen to work with children and families. If you are interested, please let reception staff know.

### Safeguarding Children

The Centre complies with all national guidance and local requirements by the Northamptonshire Safeguarding Children Board. We are required to have a Safeguarding Policy, so that everyone knows how we deal with any concerns about children. It will be available on our prospective website during the Autumn 2015, and until then is available from the Centre. If you want a copy please obtain it from reception. One of our Governors (Bridget Egan) takes the lead on Safeguarding. We also have two staff members who are the Designated Safeguarding Leads, and who deal with all concerns about children, who are Jo Domingo, Deputy Head of Centre and Anette Whitehouse, Head of Centre.



our facebook  
page: [Camrose  
-Early-Years-  
Centre-for-  
Children-  
Families](#)